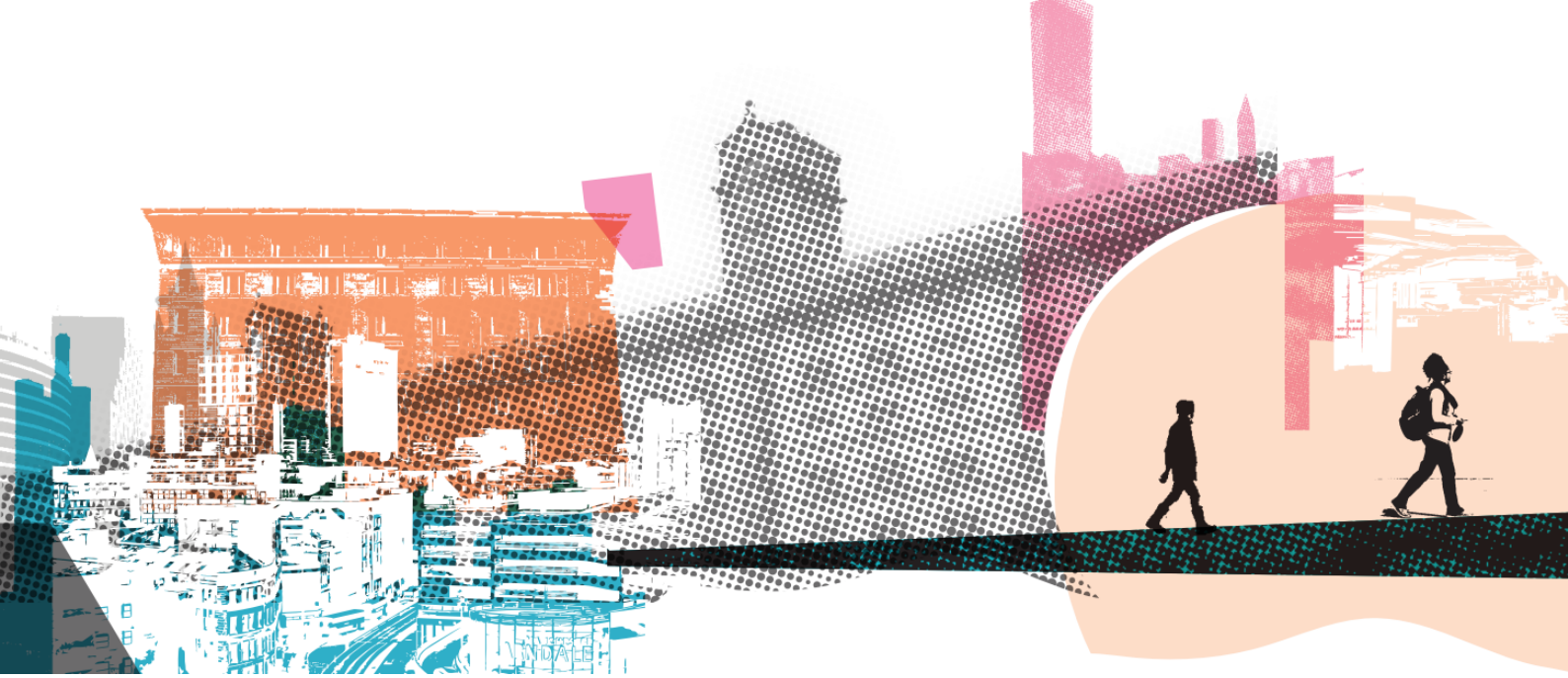
Recruitment pack



Lunchtime Organiser

This job changes lives



About The Big Life Group

The Big Life Group's mission is to fight for equity, in health, in wealth and in life. We are a social business delivering a range of services across the North of England, covering everything from mental and physical health, addiction and criminal justice, to housing, education, family support and much more. What links them together is the way we work – The Big Life Way.

We always stand shoulder-to shoulder with people, working with them on the things that matter most to them. Everything we do is designed and informed by the needs, priorities and strengths of people and communities.

Our values

- **Courage**: We stand up for ourselves, and the people and communities we work alongside, even when that makes us unpopular, or challenges accepted wisdom.
- **Creativity**: We find innovative solutions that work, never accepting the easy option or the status quo.
- **Honesty**: We act with integrity, speaking the truth to ourselves and others.
- **Inspiration**: We are inspired by the people and communities we work with and share what we learn from them to inspire others.
- **Thoughtful**: We act with care and compassion and work to understand people's experiences. We take time to listen, reflect and continually learn.
- **Valuing difference**: We recognise and celebrate the unique qualities, gifts, insights and perspectives that different people offer.

Working at Big Life Schools

Big Life Schools is a Multi-Academy Trust which functions as part of the wider Big Life Group, and we share those group-led values within our school communities. At Big Life Schools, work is more than a job – it's about standing shoulder-to-shoulder with people and communities, making a difference every day. We fight for equity in health, in wealth and in life, and that commitment starts with our staff.

Be yourself

We want you to feel safe, respected and able to bring your whole self to work. Difference is celebrated here, and our staff networks - from menopause to neurodiversity, LGBTQI+ and more - create space to connect and support each other.

Benefits that matter

We offer more than a payslip - you'll find wellbeing support through LifeWorks, Simply Health and mindfulness sessions, your birthday off, and regular learning opportunities. Everyday perks include Blue Light Card discounts, savings schemes, cycle-to-work, free eye tests and more - little extras to make life easier inside and outside of work.

Recognised as outstanding

We're proud to be ranked by Best Companies as one of the UK's outstanding places to work, with a two-star accreditation in 2024.

Support and progression

We work with all our teaching and support staff to explore ways of reducing workload and improving wellbeing. When joining our schools, you can expect a range of support from senior leaders, who operate a coaching model, and from our dedicated curriculum and wellbeing leads.

If you're looking for more than a job - if you want to be part of a team that's bold, creative and relentlessly committed to equity – then Big Life could be the place for you.



Job Description: Lunchtime Organiser

The basics

Salary
Real Living Wage

Hours
10 hours per week (Monday to Friday, between 11.30am and 1.30pm)

Annual leave
School holidays

Base
Longsight Community Primary School

Line manager
School Business Manager

Closing date for applications: Monday, 16 November

What you'll be doing

As our Lunchtime Organiser, you'll help create a safe, welcoming and positive environment for children during their lunchtime break at Longsight Community Primary School.

You'll be part of a friendly, supportive and hardworking team, helping children enjoy their lunchtime, build positive relationships and feel safe and included.

You'll support children as they eat, play and interact with others, using your communication and listening skills to respond to their needs and help resolve any difficulties that arise.

This is a great opportunity for someone who enjoys working with children and wants to make a positive difference to their school day.

Main duties

- To supervise children during lunchtime, helping to maintain a safe, positive and welcoming environment.
- To encourage positive behaviour and respectful interactions between children.
- To support children during lunchtime activities, helping them feel included and involved.
- To recognise and respond appropriately to any difficulties or concerns children may experience.
- To help resolve minor disagreements and support children to develop positive relationships.
- To communicate effectively with children and colleagues, sharing any concerns with the appropriate member of staff.
- To contribute to a supportive and inclusive school environment where all children feel valued.

Work-related expectations

- To work within Big Life Group's mission and values.
- To contribute to the ongoing development of Longsight Community Primary School.
- To ensure the safety of all children by following safeguarding, health and safety and other relevant school policies.
- To commit to personal development and attend training or development activities as required.
- To work in accordance with all relevant legislation.
- To have a 'can-do' approach and attitude.
- To work positively and collaboratively with colleagues.
- To undertake any other duties as needed, appropriate to the post.

About Longsight Community Primary School

Big Life Schools currently has two primary schools within Manchester, each with an attached nursery: Longsight Community Primary School (Longsight) and Unity Community Primary School (Cheetham Hill).

Longsight Community Primary is a single-form entry primary school which has been serving the richly diverse community of Longsight, Manchester since 2013. Longsight is part of the multi-academy trust Big Life Schools, which shares the vision and values of The Big Life Group.

Build on the shared premises of Longsight Nursery and Longsight Family Hub, our building offers a seamless provision for local families and children aged 0-19. Our primary school has over 210 pupils aged 4-11, coming from many different countries and speaking 16 different languages.

Our pupils are happy children who enjoy school, and we encourage them to have the best possible start in life. We recognise communication and language are the foundation of children's attainment and have worked hard to become a Voice 21 Oracy School of Excellence.

Diversity, respect and tolerance are at the core of our school identity, and our vision is to be a truly inclusive community school that meets the needs of all children.

Big Life Schools is committed to safeguarding children and vulnerable adults. The post is subject to an Enhanced DBS with a check of adults barred list and is exempt from the Rehabilitation of Offenders Act 1974

Person Specification: Lunchtime Organiser

The successful candidate will be able to demonstrate that they meet the following points, either in their application, at an interview or through taking part in a test.

Experience

- An interest in working with and interacting with children.
- Experience supporting or caring for children is desirable but not essential.

Skills

- Good communication and listening skills.
- Ability to build positive relationships with children and colleagues.
- Ability to recognise difficulties children may experience and help resolve them appropriately.
- Ability to support positive behaviour and encourage children to interact respectfully.
- Ability to work effectively as part of a team.

Knowledge

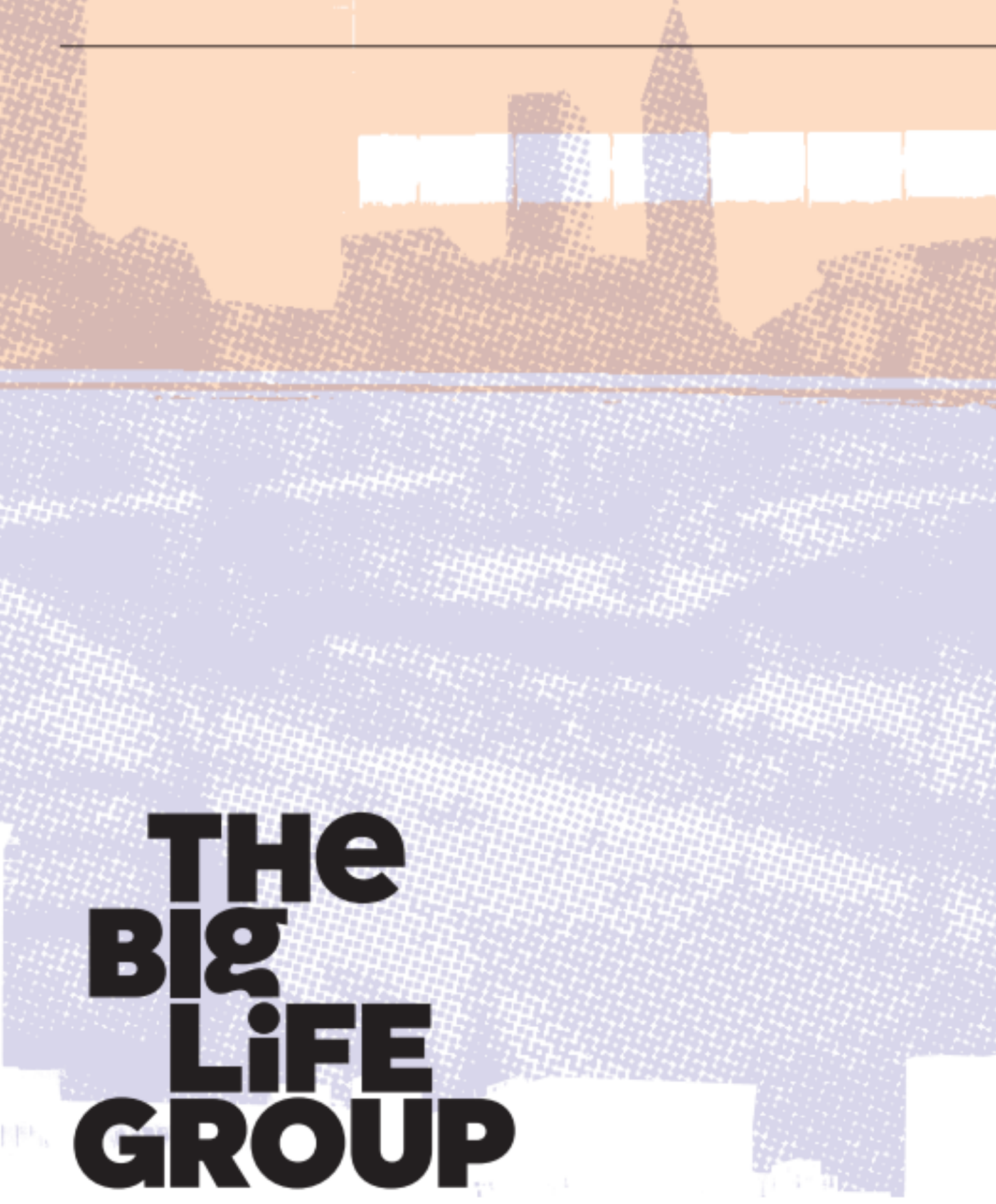
- Awareness of the importance of providing a safe and supportive environment for children.
- Understanding of the different needs and experiences of children.

Education and training

- No specific qualifications are required for this role.

Personal

- Positive outlook and a can-do attitude.
- Patient, approachable and caring attitude towards children.
- Commitment to Big Life Group's mission and values, including having a non-judgemental and inclusive approach.
- Commitment to safeguarding and promoting the wellbeing of children.
- Willingness to learn and develop skills relevant to the role.



THE BIG LIFE GROUP

We fight for equity –
in health, in wealth and in life.