

The successful candidate must be able to demonstrate that they meet all the following points.

Experience	
Minimum 3 years experience working within children's services such as social care, early years, primary education, public health or community development	E
Experience of budgetary planning and management	E
Experience of project management and service development	E
Experience of managing a diverse staff team	E
Minimum 2 years management experience within children's services	E
Experience of working in partnership with a range of organisations, developing or participating in programmes designed to support families from different cultural and religious backgrounds	E
Experience of overseeing governance structures such as advisory groups, working groups, parents groups	E
Proven track record of being able to engage disadvantaged individuals	E
Educational background/ training	
A relevant qualification to at least level 3 in Early Years, Health, Social Care, Business or equivalent	E
NPQICL	D
Evidence of commitment to continuous personal development	E
Knowledge	
Up to date knowledge of relevant legislation relating to Children's Centres	E
Sound knowledge of community development methods and robust consultation and evaluation methods	E
Knowledge of quality standards and of outcomes and outputs monitoring	E
IT packages such as Windows, Excel, word, Powerpoint	E
Fully understands and is committed to the aims, values and services of Children's Centres	E
Fully understands the inspection/ improvement agenda for children's centres	E
Knowledge of Early Years curriculum and excellent understanding of how to impact on excellent outcomes for children	E

Skills	
An ability to work effectively in a multi disciplinary environment with stakeholders	E
Excellent communication and interpersonal skills	E
Good IT and self administrate skills	E
Ability to produce comprehensive and clear reports, polices, procedures and protocols	E
Ability to review and evaluate service delivery and understand communities to develop first class services and outcomes	E
Ability to effectively self manage a demanding workload and be able to re-prioritise to meet changing demand	E
General	
Commitment to the visible promotion of equality	E
Dedication to improving the life chances of children	E
Commitment to the values, vision and ethos of the Children's Centre and Big Life Company	E

Key – E = Essential
D = Desirable